

WSBC DELEGATE EXPENSE FORM

Please use for all WSBC Delegate expenses

Total of Expenses

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Date Submitted

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Name

Address

Phone

email

PLEASE ATTACH RECEIPTS

EXPENSE CATEGORIES	Amount	
Albuquerque Airport/Hotel shuttle		
Bus to Logan Airport		
Airfare		
Airline Luggage fee		
Hotel room (NHI covers 6 nights - double occupancy)		
Meals at hotel		
Meals not at hotel		
Mileage to Logan or MHT (NHI calculates @.20 mile)		
Tips (Hotel, bus/shuttle driver)		
Tolls		
Expense total amount		

NHI TREASURER USE ONLY

Date Intergroup Paid:
Check #