

NH INTERGROUP MINUTES –May 4, 2014

ATTENDEES (in alphabetical order by first name – Officers are listed with their first and last names)

Barbara G. – Retreat Chair
Bill G. – Multi-media chair
Debi Granfield – Secretary
Dorothy Martin – Monday Hillsboro rep, Region 6 rep
Effie – Monday Nashua noon rep
Eileen RT – Derry Thursday rep, PI chair
Elaine Tostevin – Treasurer, Saturday morning Amherst rep
Jean & Allan W. – Tuesday Lebanon rep
Jeanne D. – Saturday Amherst, Monday & Thursday Bedford Rep
Nancy S. – Alt rep Tuesday Derry
Peter L. – Monday and Tuesday Nashua rep
Ron – Monday Manchester rep and Wednesday Bedford alternate

OPENING Elaine opened the meeting with the Serenity Prayer. Jean W. read The Twelve Steps and Dorothy read The Twelve Traditions. Eileen RT read the first half of Concept 12. Then each person introduced themselves by giving their name, service position, and what group they represent.

Secretary: The April minutes were accepted as submitted.

Treasurer: The April treasurer's report was accepted as submitted. Elaine mentioned that we received extra money from Unity Day and that some items were recorded in the wrong categories and she moved them back to the right ones this month. There was no change to the bottom line.

Open: In June nominations will be accepted for the following positions: Chair, Vice-Chair, Secretary, Parliamentarian, R6 Delegates (4) and WSBC Delegates (3). Voting will take place at the June meeting. Also, three committee chair positions are open: Answering Service, Back to Basics, and Sharathon.

- Telephone service:** Currently we are paying \$800 a year for the answering service and although it is still needed for those who do not have internet service or who want to talk with someone, we only field up to 5 calls a month so Naisa researched a new service. She found a service called E-voice which will cost \$12.99 a month, no contract and it will allow our own outgoing message to be recorded, gives us 300 minutes and will allow e-mail notification of messages.
 - **Motion:** Judy moved to accept the proposal as presented regarding E-voice. Dorothy seconded. The vote was unanimous.
- Treasurer's reporting of retreat funds:** Elaine explained that she and Nancy did a thorough review of how the retreat income and expenses were recorded in the past. At times registrations more than covered the expenses and the balance was carried forward. In addition, scholarships were used to defray costs but not all of the money was used and it was also carried forward. In other words, it was discovered that sometimes profit was added back in when it should not have been. They reviewed retreat financial reports for 2012, 2013 and 2014, arriving at what they feel is a correct starting point for this year's retreat. Elaine said that she would apply the balances as changed and amend previous reports, using this new methodology going forward to account for retreat expenses and income. Following the 2014 retreat there was \$1400 and \$491.58 was in the scholarship balance, \$909 in operating funds of which \$509 was paid for the deposit, leaving \$400.11 as a balance in the fund.
 - **Motion:** Jean made a motion to accept the proposal for working out the retreat funds that was presented by the treasurer and amended it to say that the change in retreat accounting will be included in the minutes and added to the Policies and Procedures going forward. Nancy seconded the motion and it passed unanimously.
- Retreat:** Barbara reported that the cost of the retreat has continually increased but the prices we charge have remained the same. There are additional costs of room for the Retreat committee chair, speaker costs and the fee for special menu. To break even we need to charge \$212 for a double and \$292 for a single room. After much discussion covering concerns that if we raise the cost too much it might drop attendance which will

mean that it will difficult to cover costs and whether we should use operating funds to defray the increase or not, as well as the idea of looking for another place for 2016. The idea of giving ¼ scholarships in addition to ½ scholarships might help some who were finding the increase difficult to cover. Also, there is \$491 in the scholarship fund.

- Motion: Debi moved to set the price at \$210 for a double and \$280 for a single for the 2015 retreat. Naisa seconded it and the vote was 9 in favor with 2 abstentions.

The additional issue of whether scholarships can be used only for doubles was discussed.

- Motion: Judy moved that we will award both ¼ scholarships and ½ scholarships. Dorothy seconded and 10 voted in favor with 1 abstention.
- Motion: Eileen RT moved that the amount of ½ scholarships for a double be the maximum, and that it be applied to double or single rooms. Jean W. seconded and the vote was unanimous.

4. Debi moved to extend the meeting for 10 minutes and Elaine seconded it. All were in favor.
5. Calendar of meetings: The dates proposed for 2014 to 2015 were discussed and it was decided to vote on them next month. A note: November 2nd is the NHTI open house so we will change it to November 9th but the other dates will be reviewed and the vote will be taken in June.

2014

Sept. 7

October 5

November 2nd or Nov 9th (Nov 2nd is NHTI open house so we definitely need to change to the second week)

December 7

2015

Jan 4

February 1 or 8

March 1 or 8

April 5

May 3

June 7

6. Raffle basket for convention: Jean volunteered to make a basket for the convention. It was mentioned that any meeting can make and bring a raffle basket. There was an information sheet provided on the table.
7. 90 day notation on meeting list: It was decided to discuss this at another meeting.
8. Announcement: Jean W. announced that the Lebanon Sunday evening meeting has moved to 6 pm. It is still being held at Conference Room B at Dartmouth Hitchcock in Lebanon.

Motion: Effie made a motion to close the meeting. The motion was seconded by Eileen RT and all were in favor.

CLOSING Elaine closed the meeting with the Serenity Prayer.

Respectfully submitted by Debi Granfield, Secretary