

## NH INTERGROUP MINUTES – March 8, 2015

**ATTENDEES:** (alphabetical order by first name – Board members are listed with their first and last names)

Cheryl L. – Retreat chair (confirmed today) Lebanon

Tuesday alt rep

Debi Granfield – Parliamentarian

Diane L. – Twelfth Step Within chair, Monday Manchester

rep

Dorothy Martin – Monday Hillsborough rep, Region 6 rep,

WSBC del (elected this meeting)

Eileen R.T. – Chair: Event Flyer & PI/PO,

Derry Thursday am rep

Elaine Tostevin – Chair, Region 6 rep

Judy Gothreau – Concord Monday rep; Region 6 alt rep (as of today)

Nancy Sullivan – Treasurer, Derry Tuesday alt rep

Pat S. – Workshops chair, Hopkinton Tuesday 5:30 rep

Peter Lewis – Secretary, Nashua Thursday pm rep

Sandy M. – Nashua Monday noon rep.

### **Opening:**

Elaine called the meeting to order at 2:05PM, inviting all present to join her to recite the Serenity Prayer. All present identified themselves and their NHI roles. Dorothy read the 12 Steps, Eileen read the 12 Traditions, and Pat read Concept 8. Of the attendees, 10 eligible voters were counted and the attendance sheet was circulated. Elaine read the disciplines for the meeting.

### **February Minutes:**

The February minutes were accepted as submitted.

### **Treasurer's Report:**

Nancy distributed copies of the February treasurer's report. She noted that income exceeded allocated expenses for the month, with the \$31 balance accruing to the general fund. One PayPal transaction was processed. Nancy then asked for volunteers to audit general ledger transactions for January and February after the meeting; Judy, Diane, and Eileen volunteered.

The Treasurer's report was accepted as submitted.

### **7'th Tradition:**

7'th tradition contributions were collected.

### **Committee Updates:**

#### **Editors needed for NHI Meeting List and NHI Newsletter:**

Elaine announced that the NHI Newsletter Editor and NHI Meeting List Editor have resigned, effective immediately. She pointed that both positions are technically committee chair positions, gave brief descriptions of both, and noted that (somewhat out of date) written descriptions can be found on the NHI web site at [http://oanewhampshire.org/nhi\\_reps/nhi-job-descriptions.pdf](http://oanewhampshire.org/nhi_reps/nhi-job-descriptions.pdf). Elaine asked if anyone present would be interested to assume either position, and asked that reps query their OA groups for individuals who would be interested. She mentioned that Diane had indicated willingness to be Meeting List Editor if no one else could be found. Elaine assumed the task of preparing an email to the NHI members describing the vacant positions and soliciting interested candidates. Also, Nancy suggested that it might be good for NHI to review the content of the newsletter with an eye to offering the best information and format. Elaine responded that such a review might best be conducted with the new editor in place.

### **Workshops Committee:**

Pat distributed flyers for the April 11 sharathon and explained that the planned location was changed from Franklin HS to Wesley United Methodist Church in Concord in order to assure suitable seating for the breakout sessions. She also announced that the event planners intended to accept 7'th tradition contributions at the registration desk in lieu of a registration fee; Eileen and Debi confirmed that 7'th tradition with no fee is allowed. Pat indicated that the church reps were allowing the Sharathon to use multiple rooms for the \$125 fee normally charged for the main room, and that even that amount might be reduced if receipts fell short. Diane expressed concern that partial waiver of normal charges might violate the spirit of Tradition 7. Pat answered that the same cost reduction would be extended to other non profit organizations in addition to NHI. Moving on to status of other preparations, Pat stated she was in the process of signing up the keynote speaker and the leaders for the workshop sessions (see flyer for session details). Nancy inquired if reps should solicit raffle baskets from their meeting groups; Pat responded that raffle baskets or other items that are program oriented (e.g. Embroidered Serenity Prayer), would be welcome. It was agreed that a clear understanding was needed as to where income would flow for each source of funds (e.g. raffle, 7<sup>th</sup> tradition, etc.); Pat agreed to research and document this issue. Diane asked if NHI should use the word "drawing" instead of "raffle" to avoid legal issues; No one else had heard of this issue.

**Nominating Committee needed:**

Elaine expressed again, her view that next month's (April) meeting should see formation of committee for nominating NHI officers for election in June. She noted again that the by laws provide for a nominating committee and that a spreadsheet exists detailing the terms of the elected officers. The Nominating Committee would facilitate the process of finding and putting forward candidates (including officers willing to continue for another term) for officers whose terms are expiring.

**Other Committee business:**

**WSBC Business:**

The central issue discussed here involved mechanisms for NHI's member groups to provide input or guidance to NHI's WSBC delegates with respect to issues on the WSBC agenda. Elaine stated that the agenda for the April 27 WSBC will be sent to WSBC delegates on March 13, and the next NHI business meeting is April 12. She observed that, in order to provide the widest window of opportunity for NHI group members to convey their opinions about issues on the WSBC agenda to NHI's WSBC delegates, the WSBC delegates could solicit those opinions via email to reps soon after the agenda becomes available; the results of the opinion survey could then be carried to the April 12 NHI meeting by group reps and shared with the WSBC delegates. Variations on this process were offered in discussion, mostly to the effect that individual OA members should feel free to download the agenda from the WSO site and send feedback directly to the WSBC delegates or to NHI through their reps, at any time prior to the WSBC on April 27. NHI's delegates are Dorothy ([demartin@tds.net](mailto:demartin@tds.net)) and Jill ([jill@insulators.info](mailto:jill@insulators.info)). WSBC info on the WSO site can be found somewhere on the page: <http://www.oa.org/world-service-events/world-service-business-conference>. Jill or Dorothy can provide more specific directions once the agenda is finalized.

**NHI Business:**

**Policy and Procedures – Telephone Tree**

An updated phone tree was distributed, containing contact information for all recent attendees to NHI business meetings. Attendees were asked to confirm the correctness of their contact information. After detailed discussion of anonymity considerations, it was decided that the telephone tree should be posted in the restricted section of oanewhampshire.org.

**Policy and Procedures – Anonymity and the NHI Web Site:**

Discussion of how to preserve anonymity (OA Tradition 12) in NHI documents and publications resumed from January and February meetings. The general principle agreed was as follows:

- NHI Policy should dictate that only anonymous contact information, such as the NHI public phone numbers and official email addresses should appear in ***NHI public documents***. Flyers displayed in public bulletin boards belong to this category. On the internet, any document that is exposed to search engines is belongs to this category.
- NHI Policy should allow personal contact information, including full name, email address, phone number, to be published in ***NHI internal documents***. Printed documents to which access is limited to NHI members belong to this category. On the internet, any document which can be accessed only through the reps' restricted section belongs to this category.

Pursuant to the above policy, it was specifically stated that the “Who is NHI” document which reveals identities of NHI officers and committee chairs, should not be accessible by the general public.

While the general discussion reached a conclusion, time ran out before any motion was made or vote taken.

**Plan for updating Policy and Procedures:**

Elaine reiterated her plan for updating the Policy and Procedures Document, which goes roughly as follows:

- Merge the latest interim versions of the Policy and Procedures Document, including edit histories and alternative wordings.
- Recruit committee chairs to edit their respective sections in the merged document to reflect current committee practices.
- Review, edit, and approve the updated document, section by section, at subsequent business meetings.

Elaine indicated that she would start by sending the first edition of the merged Policy and Procedures Document to committee chairs for editing prior to the next business meeting.

**Region Six (R6) Business:**

**Spring Assembly – April 18, Albany:**

Elaine reminded attendees that vacancies exist for one R6 representative and two R6 alternate representatives. She further noted that only two representatives would be attending the April 18 Assembly, whereas NHI is entitled to send four representatives.

**Nomination of alternate R6 delegate:**

Nancy *nominated* Judy to serve as R6 Alternate Representative. Pat *seconded* the nomination and Judy *accepted*. Judy's nomination as R6 Alternate Representative was confirmed by unanimous ballot *vote*.

**New Business:**

**Request for Meeting List Committee Report to indicate whether the Meeting List changed:**

Diane also suggested that the **date of last revision** should also be added to the Meeting List document, since this would facilitate comparison of actual documents. Pat noted that the Policy and Procedures document requires updating the meeting list 3 times a year, so current practice of publishing a new list every month seems unnecessary. Elaine suggested that, in order to best serve NHI's membership, any notice of a meeting change should be reflected in the published meeting list at the end of the current month. Since time was running short, it was decided to defer further deliberation on this subject to the Policy and Procedures update process.

**CLOSING:**

**Motion:** Dorothy *moved* to close the meeting. Eileen *seconded* the motion. The motion *passed* by unanimous show of hands vote.

Elaine closed the meeting by leading a recitation of the serenity prayer. 3:35 PM.

**NEXT MEETING:** April 12, 2015

Respectfully submitted by Peter Lewis, Secretary.