

## NH INTERGROUP MINUTES – June 5, 2016

### ATTENDEES: (alphabetical order by first name – Board members are listed with their first and last names)

Bill G. – Multimedia chair	Jeanne Donnelly – Vice Chair, Bedford Mon & Thurs am rep
Cheryl W. – Derry Tues pm rep	Jill Meier – R6 rep outgoing, WSBC del outgoing, Concord Sun 1:00 pm rep
Claire Metzger – R6 rep, Bow Thurs pm rep	Naisa C. – Answering Service Chair-outgoing, Franklin Sat am rep, Laconia pm rep
Debi Granfield – Parliamentarian	Nancy Sullivan – Outgoing Treasurer, Budget Chair
Deb M. – Amherst Sat am rep	Pat Gocklin – R6 rep-elect, Bedford Wed pm rep, Manchester Tue pm rep
Diane L. – Meeting List Chair, Outgoing TSW chair	Pat S. – Workshops chair, Back to Basics Chair, Hopkinton Tue pm rep
Doreen Derose – Treasurer-elect, Nashua Tue pm rep, Website chair, Answering Service Chair-incoming	Peter Lewis – Secretary, Nashua Thurs pm rep
Dorothy Martin – WSBC del, R6 rep, Event flyer chair, Hillsboro Mon pm rep	Sandy M. – Newsletter chair, Nashua Mon noon rep
Effie S. – Ways & Means Chair, Nashua Thurs 6:30am rep	Sue W. – Retreat Chair, Lebanon Tue pm rep
Eileen R.T. – PI/PO Chair, Derry Thurs am	
Elaine Tostevin – NHI Chair, R6 rep.	

### **Opening:**

Elaine called the meeting to order at 2:01 PM, inviting attendees to join her reciting the Serenity Prayer. All present identified themselves and their NHI roles. Effie read the 12 Steps, Eileen read the 12 Traditions, and Pat G. read Concept 9. Among attendees, 17 eligible voters were counted and the attendance sheet was circulated. Elaine read the disciplines for the meeting.

### **May Minutes:**

Copies of the May meeting minutes were available at the literature table. **Motion:** Eileen **moved** to accept the **May** minutes as submitted. Effie **seconded** the motion. Nancy pointed out that one of the cost totals for the Book Cover Kit project, reported in two places, was wrong in the wording of the motion for approval of the project. There were no other questions or issues raised for discussion. The **motion**, amended to accept the minutes as corrected by Nancy, **passed** by a majority show of hands.

### **Treasurer's Report:**

Copies of the **May** Treasurer's report were available at the literature table and distributed as needed. **Motion:** Doreen **moved** to accept the **May** treasurer's report as submitted. Pat G. **seconded** the motion. There were no questions or discussion, and the motion **passed** by a majority show of hands.

### **7<sup>th</sup> Tradition:**

7<sup>th</sup> tradition contributions were collected.

### **Election of NHI Officers for 2016/2017 session:**

Jeanne presented the Nominating Committee's list of candidates who had agreed to be nominated for election to board positions with terms currently expiring. She noted that the committee had not yet found anyone willing to run for Treasurer, and expressed the fervent hope that someone would come forward soon. **Nomination for Treasurer:** Elaine explained that Nancy had already served multiple terms as Treasurer and had agreed to serve the additional year, just ended, when last year's treasurer-elect was unable to serve. Elaine summarized the Treasurer's responsibilities and emphasized that both Nancy and Elaine stand ready to assist a new treasurer coming up to speed. In response to this discussion, Doreen volunteered to be nominated to complete the current term of the Treasurer. **Nomination for open Region 6 Rep (slot 3):** Elaine noted that an additional Region 6 representative slot (2-year term) was open, since Jill M. has just completed her second consecutive term. In response, **Pat G.** volunteered for nomination to the third R6 rep slot. The floor was opened for further nominations to any of the listed board positions, and none was offered. Votes were taken, for each position, as listed below. Debi G. passed out blank ballots, collected completed ballots, and tallied and reported results for each position in sequence. The result of the election process was that **all candidates in the list were elected by clear majorities:**

<b>Position</b>	<b>Candidate</b>	<b>Nominated by</b>	<b>Term</b>
NHI Chair	Elaine T.	Nom. Committee	2 nd, 2-years
Treasurer	Doreen D.	At meeting	1 st (1-year partial term)
Parliamentarian	Debi G.	Nom. Committee	2 nd, 2-years

## NH INTERGROUP MINUTES – June 5, 2016

Secretary	Peter L.	Nom. Committee	2 nd, 2-years
Region 6 Rep Slot1	Elaine T.	Nom. Committee	2 nd, 2-years
Region 6 Rep Slot2	Dorothy M.	Nom. Committee	2 nd, 2-years
Region 6 Rep Slot3	Pat G.	At meeting	1 st 2-years
WSBC Delegate Slot 1	Dorothy M.	Nom. Committee	2 nd, 2-years

**Unfilled Openings:** Elaine noted that two WSB Delegate slots and two Region 6 Alternate Rep slots remain unfilled. She noted Jill just completed her second consecutive term as WSBC delegate, which is the usual limit, but if Jill were willing it might be possible to receive a waiver from WSO to allow her to serve another term. There were some questions from the floor regarding the nature of the open positions, but no one stepped forward to be nominated.

### **Appointment of NHI Committee Chairs:**

Referring to the Nominating Committee's list of open committee chair positions, Elaine noted that no candidates had yet agreed to stand for Answering Service Chair or Twelfth Step Within Chair. **Answering Service Chair:** Naisa, who is stepping down as chair described the job, indicating that call volume was typically 3 to 5 calls a month which needed to be handled, either directly or by forwarding messages to other committees. After Naisa's summary, Doreen volunteered to be appointed as Answering Service Chair. **Twelfth Step Within Committee Chair:** Elaine asked Diane, who is stepping down as TSW chair, to describe that committee's role. Diane said the committee had met several times in attempt to formulate a plan to support OA NH members but had not really got beyond studying the OA 12 & 12 for guidance. In discussion, it was pointed out that TSW also had a handbook and a section on the NHI web site that could be used for guidance. When Elaine asked, no one present indicated a willingness to assume the TSW Chair position. **Appointments:** Elaine asked again if anyone not listed as a candidate was interested in any of the vacant Chair positions. When no one spoke up, she walked through the list of candidates, and formally appointed each person to chair her respective committee. Here is the list of NHI Committee Chair appointments made by Elaine as NHI Chair:

<b>Committee</b>	<b>Appointee</b>	<b>Process</b>	<b>Status</b>
Answering Service	Doreen D.	volunteered at the meeting	new appointment
Multimedia	Bill G.	nominating committee	continuing
Post Office Box Coordinator	Eileen R.T.	nominating committee	new appointment
Ways and Means	Effie S.	nominating committee	continuing

### **Remaining vacancies:**

Twelfth Step Within

**Lifeline Dissemination Project Update:** Eileen reported that she has received six applications so far, including one from her own physician and three turned in at today's meeting. She noted that the June Promises contain a notice for the project, and urged everyone to continue sending in applications during the summer. Eileen said she would process applications promptly so that subscription recipients should start receiving Lifeline issues subject only to Lifeline's subscription start-up delays. Individuals at the meeting volunteered estimates of start-up delays ranging from 2 weeks to a 2 months. Nancy reported that her PCP now has TV's rather than magazines in her waiting room. She also said that the office manager was happy to display OA pamphlets such as "Is Food a Problem for You?"

### **WSO Convention Preparations:**

**Book Cover Kit project:** Sandy reported that the book cover kit project is going very well and is ahead of her projected schedule.

**W&M Boutique:** Effie reported that the inventory of book covers and God cans is gradually being rebuilt, with a number of people having contributed finished goods today. She asked for people willing to sew book covers over the summer, and people who know others who may be willing, to please contact her for details. Effie also said she had a preliminary sign-up sheet with her so that people who are going to the WSO Convention can indicate their willingness to help staff the W&M sales table. She said she anticipates robust

traffic at the table at times and that at least two people are required, in order to serve customers, record sales, and manage the money and inventory. She said she would have a sign-up sheet organized by time slots at the convention, or perhaps for circulation by email prior to the convention, and asked for suggestions as to what might work best. Doreen said she intends to encourage sponsees to attend the convention and will also encourage them to do service for W&M at the boutique. Effie welcomed this idea, and also asked everyone to mention this opportunity for service at the meetings they attend. She encouraged reps to share her email address with anyone interested in helping out. Dorothy offered the observation that people aren't likely to know their schedules until they get to the convention and decide which workshops to attend, etc. She said it can work pretty well to defer sign-up for specific time slots until the convention, provided that people are aware of the need ahead of time. She also said that the booth does not need to be always open for business, as long as the times when it is to be open are well posted.

**Encouraging NHI Group Members to Attend:** Elaine encouraged NHI reps to promote the convention at their local meetings. She mentioned that the General Fund Surplus Committee had briefly considered chartering or otherwise subsidizing transportation from NH to the convention, but decided that such an effort would likely be expensive and inefficient. Instead, Elaine said she had started collecting information on public bus and transit connections, travel directions, etc., with the idea of publishing a guide to facilitate OAs' thinking about attending. Dorothy mentioned that she had a fair number of WSO Conference Information flyers, which are colorful and could serve as a cover sheet to the NHI information packet. Elaine summarized her concept of an NHI Convention Travel Guide Packet, consisting of the WSO Convention flyer and the NHI Convention travel information pages. **Motion:** Deb M. **moved** that the NHI Convention Guide Packet, as described by Elaine, should be put on the NHI web site and that NHI would reimburse reps for printing costs associated with distributing the packets at their meetings. **Amendment:** Deb **amended** the motion to provide reimbursement for up to 10 packets per meeting, with 1 page in color. Effie **seconded** the motion as amended. **Vote:** the motion **passed** by a majority show of hands.

**Meeting Extended:** Elaine asked for a motion to extend the meeting. **Motion:** Doreen **moved** to extend the meeting by 15 minutes and Pat G. **seconded** the motion. **Vote:** the motion passed by a majority show of hands.

#### **Other Committee Business:**

**Web Site Update:** Doreen reported discovering that the cost of the contract with Blue Host would increase by \$60 in the second year. As a result, Doreen said she had arranged to switch to a vendor who would provide the needed services for the price originally agreed with Blue Host. She said the site would go up on the new host for testing in a day or so, and should go live within a week or two.

**WSBC update:** Dorothy reported that the delegate report on the 2016 convention is available for distribution. She said the report is long and quite complete. In response to a question by Elaine, Dorothy said there were no actions at WSBC that required an immediate response by NHI. She said that a guide to writing by laws for groups and service groups is in the works.

**Retreat:** Referring to the retreat committee report, Nancy asked if the fees for the PayPal payment option had been taken into account on the retreat registration form. Nancy noted that PayPal charges of \$0.30 per transaction plus 2.2% of the transaction amounts, are deducted from the amounts deposited in NHI's PayPal account. Doreen responded that the online registration form, being developed for the retreat committee, added a handling fee to cover the cost of PayPal transactions, so that the full nominal registration fee would be paid to NHI's account.

#### **Other NHI Business:**

**Raffle Basket for WSO Convention:** In response to a question from Elaine, Sandy said there would be a basket, constructed by the Nashua Monday Noon group, with a theme based on the book cover kits (also for sale at the convention). She said there would be no cost to NHI.

**How to Encourage Group Representation at NHI:** Elaine said she is looking for ideas for increasing attendance at NHI business meetings. She noted that far fewer than half of NHI groups send reps to NHI and

## NH INTERGROUP MINUTES – June 5, 2016

believes that OA in New Hampshire could be strengthened with greater participation. She suggested that reps who attend meetings that don't send reps or reps who represent more than one meeting might consider trying to interest their meetings in being fully represented at NHI. She also asked for members to think of ways NHI could facilitate greater participation. Elaine suggested this could be a topic to be investigated in the Fall.

**Special Projects:** Elaine said that Nancy has volunteered to work on organizational projects that have needed attention for some long time. She said the first such project Nancy would start on is the update of the NHI Policies and Procedures document.

**Fragrance Free Meetings:** Elaine reported that she and others had brought up this subject with other OAs in the region and a consensus seemed to be that there isn't much to be done at the intergroup level. She observed that this is really an issue for local group conscience to deal with, using the OA traditions as a guide. She suggested that reps could mention that this issue was discussed, but that there would be no further action on it by NHI.

### **CLOSING:**

**Motion:** Jeanne *moved* to close the meeting. Pat G. *seconded* the motion. The motion *passed* by unanimous show of hands. Elaine closed the meeting by leading a recitation of the serenity prayer. 3:41 PM.

**NEXT MEETING:** Sunday, September 11, 2016

Respectfully submitted by Peter Lewis, Secretary.