

NH INTERGROUP MINUTES – October 2, 2016

ATTENDEES: (alphabetical order by first name – Board members are listed with their first and last names)

Ann R. – Guest, Derry Tuesday	Eileen R.T. – PI/PO chair, Derry Thurs am rep
Bill G. – Multimedia chair	Elaine Tostevin – NHI Chair, R6 rep
Cheryl W. – Derry Tuesday pm rep	Jeanne Donnelly – Vice Chair, Nominations chair, Bedford Mon & Thurs am rep
Claire Metzger – R6 rep, PI/PO, Bow Thurs rep	Nancy Sullivan – Treasurer, Budget chair
Claire P. – Salem Friday rep	Pat Gocklin – R6 rep, Bedford Wed pm rep, Manchester Tue rep
Debi Granfield – Parliamentarian	Pat S. – Workshops chair, Back to Basics chair
Dee S. – Hillsboro Mon rep	Peggie M. – Derry Sat am sub rep
Diane L. – Meeting List chair	Peter Lewis – Secretary, Nashua Thurs pm rep
Doreen D. – Website chair, Answering Service Chair, Manchester Mon pm rep	Sandy M. – Newsletter chair, Nashua Mon noon rep
Dorothy Martin – WSBC del, R6 rep, Event flyer chair, Hopkinton Tue pm rep	Sue W. – Retreat Chair, Lebanon Tue pm rep
Effie S. – Ways & Means chair, Nashua Thurs 6:30am rep	Tracy M. – Guest, Peterborough Tue pm

Opening:

Elaine called the meeting to order at 2:00 PM, inviting attendees to join her reciting the Serenity Prayer. All present identified themselves and their NHI roles.

Pat S. read the 12 Steps, Debi read the 12 Traditions, and Effie read Concept 11. Among attendees, 16 eligible voters were counted and the attendance sheet was circulated. Elaine read the disciplines for the meeting.

September Minutes:

Copies of the September meeting minutes had been distributed by email and were also available at the literature table.

Motion: Eileen **moved** to accept the September minutes as submitted. Jeanne **seconded** the motion. No questions or issues were raised. The **motion passed** by a majority show of hands.

September Treasurer's Report:

Copies of the September Treasurer's report had been circulated by email and were also available at the literature table.

Nancy explained the layout of the two-page report for the benefit of newcomers to the meeting. She noted that the adjusted bank statement, the total fund balance and the checkbook balance all matched, as they should. She then briefly explained the significance of the numbers reported in the Funds breakout sections on page 2. In response to a question from Doreen concerning the apparent deficit in the website account, Nancy acknowledged that there had been discussion of funding the transition to the new website and new web service as a “special project” from the “General Funds Available for Projects”, but she said this had never been brought to a vote at a business meeting. Elaine asked for further questions or comments on the Treasurer's report and none were forthcoming.

As an aside, Elaine called attention to the new postal address for donations to Region 6, posted on the Region 6 web site, and asked reps to be sure to pass on the information their local groups. Sandy volunteered to add a notice in the November *Promises*, and Doreen said she would add a notice on the web site as well.

7th Tradition:

7th tradition contributions were collected.

Committee Business:

Region 6 delegates: Dorothy noted that the bargain price of \$35 to preregister for the 2017 Region 6 Convention, in Toronto, extends only until October 16.

Workshops: Pat S. encouraged group reps copy and distribute to group meetings the flyers she brought for the October 29 Sharathon at St Andrews Episcopal Church in Hopkinton, titled “*Celebrating the Big 3 Abstinently & Sanely*”.

Retreat: Sue W. announced that flyers for the February 2017 retreat were available at the literature table in limited quantities in color. She urged reps to take a few to share with their meetings and make copies as needed.

Website: Doreen announced that all NHI officers, committee chairs, WSBC delegates, and R6 reps have now received individual credentials to access the secured sections of the web site. She added that anonymous credentials to access the secured section were available for meeting reps who contacted her. Doreen also said she had created an email box for each OA group, with email address of the form <mtgNNNNN@oanewhampshire.org> where NNNNN is the 5-digit WSO assigned group number. She said the passwords for these mailboxes could be given to the contact person for each group, thus providing an anonymous means for NHI, and the public at large, to communicate with individual OA

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groups. **Motion:** Peter **moved** that NHI provide an anonymous email address and password for each member OA group, as proposed by Doreen. Pat G **seconded** the motion. In response to a question by Pat G., Doreen said that each meeting that wanted to participate would have to designate someone to check for incoming email on a regular basis. In response to a question from Elaine, Doreen indicated that incoming mail would be directed to the Answering Service Chair in cases where a group had not activated its mail box. **Vote:** The **motion passed** by a majority show of hands. In response to Elaine's query as to what followup effort was needed, and Doreen said that the email addresses are already "live", and that to access them, meeting contact persons simply need to obtain passwords from the NHI webmaster. Doreen mentioned another new web site feature she would like NHI to consider at a later time would be a Recovery Blog, which would capture writings by group members on recovery experience in OA. She referred people to the website committee report for details. Lastly, Doreen noted that the website committee needs members, and she again pointed to the committee report for elaboration.

Event Flyers: Dorothy handed out the event flyer checklist "*Creating Flyers for NHI Events*," dated 2007, used by the committee to qualify content and format of NHI event flyers. She suggested it is time to review the checklist and update it if necessary, and asked those present for suggested changes to the list. Doreen said she would make sure the current version of the checklist appears on the website for those who want to review a digital copy. Diane suggested that contact information on new flyers could include a person's first name plus the anonymous email address of the responsible committee or meeting group.

NHI Business:

Open WSBC delegate positions: Elaine reminded the meeting that there are two open WSBC delegate positions. She noted that, to qualify, a WSBC delegate must be, or have been, a representative to a regional assembly. Elaine urged anyone who might be interested and qualified to contact her or Dorothy for more information.

Open Region 6 Alternate Representative positions: Elaine mentioned there are two open slots for Alternates to represent NHI at Region 6 assemblies in the event that one or more of the regular R6 representatives is unable to attend. She urged anyone interested to contact her or another R6 delegate for more information.

NHI Meeting Room: Elaine announced that due to the closure of the 1:00 PM Traditions meeting which, until now, has preceded the NHI business meeting, the NHI meeting room is available for NHI committee meetings or other NHI related business from 1:00 PM until the start of the business meeting. She noted that room availability may change next year, since effective September, 2017, NHTI has raised the rent to \$50 per hour.

NHI Representatives' Notebook Updates: Elaine said that Jeanne is working to assemble the updates needed for the representatives' notebooks. She mentioned the "Letter from the Chair", and list of meeting dates as well as some of the included pamphlets as being out of date or of indeterminate status.

By Laws Update: Elaine mentioned that WSO has changed the definition of OA group such that virtual meetings and face to face meetings are on a more equal footing. She said it's likely that NHI will need to update its by laws to mirror the change at WSO. She said that the Region 6 trustee has offered to review the NHI by laws and recommend any necessary changes.

Remaining Book Cover Kit Sales: Sandy proposed that the inventory of book cover kits left over from the WSO convention be sold via mail. **Motion:** Sandy **moved** that NHI should offer, for sale, the remaining book cover kits with delivery by US mail, and with orders and check taken by mail or with orders and payment taken via the website and PayPal with the an "online convenience charge" added on to PayPal transactions. Doreen **seconded** the motion. **Vote:** The motion **passed** by a majority show of hands.

WSBC Important Dates: Elaine called attention to the list of WSBC dates she had distributed. She walked through the list and demonstrated that the time windows between the availability of certain WSBC information and the deadlines for acting on it are very limited. She said that NHI would notify reps by email to download documents, such as the proposed WSBC agenda items and questionnaire from the WSO web site when they become available in order to maximize the time windows for group discussions and generating and reporting feedback to NHI. Further discussion elaborated on other ways to facilitate the interactions related to WSBC, including the forming of a committee for that purpose.

Annual Agenda Items: Elaine asked attendees to review the sheet of annual agenda items she had distributed and solicited suggestions for addition or clarifications. No discussion arose.

Region Six Assembly Report: Elaine summarized the R6 delegate report which had been submitted by Claire M., Dorothy, Elaine, and Pat G. She observed that the report contained much detail, and that more information on R6 activities is always available on the oaregion6.org website. Eileen mentioned that Claire had left her in care of information sheets pertaining to the PI/PO Blitz and pamphlets to guide members' sharing of OA information with their

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healthcare providers. Elaine said that education of healthcare providers about OA was heavily emphasized at the recent assembly; she showed some of the materials available for this purpose, and mentioned that OA now publishes a newsletter for healthcare professionals called the *Courier*, which is online at oa.org. Doreen suggested that NHI might want to create a section for healthcare professionals on its website. Elaine noted that the 2017 R6 Convention will take place in Toronto on October 20-22, and that Passports will be required for attendees from NH.

New Business:

Media Budget: Bill mentioned that the anticipated cost of bringing another set of 4 microphones on line for business meetings would run around \$450. Elaine responded that the budget committee would consider how to handle incidental media expenses and also whether or not to budget for an additional microphones.

CLOSING:

Motion: Sandy *moved* to close the meeting. Pat G. *seconded* the motion. The motion *passed* by majority show of hands. Elaine closed the meeting by leading a recitation of the serenity prayer. 3:32 PM.

NEXT MEETING: Sunday, November 6, 2016

Respectfully submitted by Peter Lewis, Secretary.