

What Group Reps Need to Know about Intergroup

1. New Hampshire Intergroup usually meets on the first Sunday of the month September through June. See the meeting schedule for more details and directions.
2. The minutes and committee reports are sent to reps via email in order to allow time to read them and be prepared with any corrections or questions. These should be filed in the appropriate sections of your binder for future reference, along with the monthly financial reports and monthly issues of the Promises newsletter.
3. Plan to arrive for the business meeting 10-15 minutes early to allow time to get settled and pick up handouts and information that is available for you to bring back to your meetings.
4. “The intergroup representative represents the group in tasks undertaken jointly with other groups in the area and tries to keep the group well-informed about the jobs the local intergroup is doing” (p.14 OA Handbook for Members, Groups and Intergroups). Consequently, you are encouraged to take notes during the business meeting so that you can report back to your meeting.
5. Intergroup maintains a website (www.oanewhampshire.org) that is a valuable resource for group reps and other OA members. There is a secured section of the site which is restricted to NHI members only. This section can be accessed using the “NHI Login” link in the main menu. In this section, you will find information which is exclusively for Intergroup reps. When you join NHI, the Website Committee will assign you a user name and password to access this secured section of the website. For security reasons, you must use the user name and password provided, and are prohibited from sharing your user credentials with anyone. When your service term expires with the group or you choose to leave NHI altogether, please notify the Website Committee Chair so they can reset the account credentials for your replacement.
6. Intergroup also provides anonymous email accounts for NHI members who hold service positions within NHI. These email accounts are to be used for NHI business only, and service members are required to check these email accounts on a regular basis. When you are appointed to a service position, the Website Committee will assign you a user name and password to access this anonymous email account. For security reasons, you must use the user name and password provided, and are prohibited from sharing your user credentials with anyone. When your service term expires or you choose to leave NHI altogether, please notify the Website Committee Chair so they can reset the account credentials for your replacement.
7. If there are issues or concerns your group wishes to raise at the Intergroup business meeting, please contact the chairperson prior to the meeting day so that they can be added to the NHI agenda.
8. Bring another group member to the meeting with you. OA visitors and group alternate reps who attend the same meeting as the group rep do not have a vote, but they do have a voice. It’s a great way to introduce someone to service beyond the group level. PLEASE NOTE: Group alternate reps who attend a meeting in place of the official group rep, do get a vote.
9. Your full participation in the business meeting is expected and encouraged. If you have any questions, doubts, opinions, input, don’t be afraid to speak up. This is particularly important if you are confused concerning a motion you are about to vote on. Chances are that someone else has the same questions, and others can benefit from the responses.
10. As a group rep or alternate group rep, we encourage you to serve on an Intergroup committee. Committee members do not have to be NHI Reps or alternate reps. Any member of OA can serve on a committee. So much more can be accomplished when everyone assumes an active role. If there is a particular committee you are interested in working on, please contact the chair of that committee.

Current committees are:

- Answering Service
- Budget
- Event Flyers
- Multimedia
- Newsletter (*Promises*)
- Nominating
- Public Information/Professional Outreach
- Retreats
- Twelfth Step Within
- Ways and Means
- Website
- Workshops*

* Includes Back to Basics, Sharathons, Unity Day, and Special Events